

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, April 8, 2025, 11:00 am
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, Councillors Dave Cox, John MacGarva and Jim Welsch.

Staff: CAO Roland Milligan, Director of Corporate Services Meghan Dobie, Public Works Manager Alan McRae, Development Officer Laura McKinnon, Utilities & Infrastructure Manager David Desabrais, Health and Safety Specialist Michelle Stuart, Financial Services Clerk Sara-Lynn McKenzie, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 am.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the April 8, 2025, Committee Meeting be amended to include:

2) Delegations

a) Correction of Name from “Lethbridge Community Foundation” to “Southwest Alberta Community Foundation”

3) Closed

d) License of Occupation – FOIP Sec. 24.1

AND THAT the agenda be accepted as amended.

Carried

2. Delegation

a) Southwest Alberta Community Foundation

Charleen Davidson, the Southwest Community Foundation Executive Director, attended the meeting to discuss the Southwest Alberta Community Foundation's work. Currently, there are 14 Community Foundations in Alberta. Southwest Alberta Community Foundation covers the area from the BC border to Taber and North to Nanton. 202 Community Foundations in Canada are all independent but collaborate.

The funds given out are invested in donation funds. During COVID, some Government Funds were given to the foundation to cover the offset. A few funds are specifically for rural areas, namely the Henry S. Varley Fund and the Community Priorities Grants. The new Pincher Creek fund is also still considered an “emerging fund” until its account is at \$10k.

Anyone can donate or start a fund through the foundation and receive a tax receipt. This is one way to ensure that donated funds stay in your community. The community foundation only takes 1% of the funds to allow the foundation to continue operating and attracting more donations. Charleen stated that if anyone is interested in donating and has questions on where the money can go, they should reach out to the Southwest Alberta Community Foundation, and they will assist them through the process.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, APRIL 9, 2025

Charleen Davidson left the meeting at this time, the time being 11:31 am.

Gavin Scott, Senior Planner with Oldman River Regional Services Commission (ORRSC) and Dean Parkinson, with Castle Mountain Resort, attended the meeting at this time.

3. Closed Session

Councillor Dave Cox

Moved that Council move into closed session to discuss the following, the time being 11:37 pm.

- a) 11:30 am - Castle Mountain – FOIP Sec. 16.1

Gavin Scott and Dean Parkinson left the meeting at this time, the time being 12:23 pm.

- b) Public Works Call Log – FOIP Sec. 24.1
- c) Curling Club Update – FOIP Sec. 16.1
- d) Extended Producer Responsibility – FOIP Sec. 24.1
- e) License of Occupation – FOIP Sec. 24.1

Councillor Jim Welsch

Moved that Council move out of closed session, the time being 1:20 pm.

Carried

2. Delegation

- b) AltaLink - Wildfire Mitigation Program

Colin Harvey, Municipal and Community Relations Manager and Brian Kelly, Emergency Response Program Manager with AltaLink, and Cody Webster Fortis Stakeholder Relations Manager, attended the meeting at this time to update the Council on the AltaLink Wildfire Mitigation Program.

Colin overviewed how AltaLink has responded to the increase in large and more severe wildfires. Electricity issues start less than 10% of wildfires, and AltaLink has become a leader in prevention. Through continuous monitoring, preparation, and community engagement, the Wildfire Mitigation Program plan focuses on protecting communities while providing safe and reliable power.

AltaLink representatives left the meeting at this time, the time being 1:52 pm.

4. Tax Discussion

The Director of Corporate Services overviewed the 2025 tax year Bylaw (Bylaw 1357-25), including the requisitions from Alberta School Foundation Fund, Holy Spirit School, Pincher Creek Foundation and Designated Industrial Property (DIP), the increase in assessments, and general municipal taxes. Bylaw 1357-25 will be presented for all three readings and approval at the afternoon Council meeting.

The MD will promote the province's senior tax deferral program through advertising and social media.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, APRIL 9, 2025

5. Health and Safety Review

Health and Safety Specialist Michelle Stuart presented the Health and Safety Review to the Council from September 2024 to March 2025.

Events have included equipment damage, near misses, personal injuries and property damage, but the numbers are significantly low.

The COR Audit was in August 2024, and the results achieved were 89%. The audit identified three key areas for improvement, and the Joint Health and Safety Committee will formulate a plan to improve in these areas. Michelle also spoke on the Health and Safety Incentive Plan and how it increased hazard awareness and encouraged employees to be more vigilant in their surroundings.

Michelle Stuart left the meeting at this time, the time being 2:15 pm.

6. Round Table

- Suggestion made that the Divisional Councillor chair the Coffee with Council

7. Adjournment

John MacGarva

Moved that the committee meeting adjourn at 2:26 pm.

Carried



REEVE



CHIEF ADMINISTRATIVE OFFICER